



# GUARDIAN BUREAU OF SHIPPING

## DOCUMENTS REQUIRED FOR SHIPS REGISTRATION

Provisional Registration	Permanent Registration
<ul style="list-style-type: none"> <li>• Vessel registration application form.</li> <li>• If the Sellers and/or the Buyers are <i>corporate bodies</i> certified copies of the constitutional documents of the companies (Articles of Incorporation, By-laws, Organizational Meeting of the Incorporators, first meeting of the Board of Directors, Good-Standing Certificate).</li> <li>• If the Sellers are <i>individuals</i>, they should provide the</li> <li>• Registry with a Declaration of Ownership.</li> <li>• Resolutions of the board o Directors and Shareholders of the Sellers and of the Buyers in respect of the registration of the company's vessel under the Flag Administration.</li> <li>• Power of Attorney of the Board of Directors of the selling and the buying company.</li> <li>• Previous provisional/permanent Certificate of Registry.</li> <li>• The owner's undertaking to present a deletion Certificate as well as Certificate of encumbrances both issued by the previous Registry, upon a reasonable period of the provisional Certificate.</li> <li>• Original or certified copy of a bilateral Bill of Sale notarized or legalized, under which the vessel or a share therein become vested in the applicant for registration. In the case of a newly built ship, Builder's Certificate.</li> <li>• If applicable, Accounting Authority Identification Code (A.A.I.C.) and confirmation from the Accounting Authority that they undertake to settle the vessel's Radio Traffic Account.</li> <li>• Payment of the registration fees.</li> </ul>	<ul style="list-style-type: none"> <li>• Vessel registration application form.</li> <li>• In case of transfer of ownership of the vessel and should the Buyers be a <i>corporate body</i>, Resolutions of the Board of Directors and the Shareholders of the Buyers in respect of permanent registration of the company's vessel under the Flag Administration.</li> <li>• Power of Attorney of the Board of Directors of the selling and buying company to effect such registration.</li> <li>• Certified copies of the vessel's Statutory Certificates (including International Tonnage Certificate).</li> <li>• Original Deletion Certificate from previous Registry.</li> <li>• Provisional Certificate returned to the Flag Administration.</li> <li>• Certified copies of vessel's Classification Certificate or survey report issued by the Technical Advisor to the Flag.</li> <li>• Payment of the registration fees.</li> </ul>
Bareboat Charter	Deletion
<ul style="list-style-type: none"> <li>• The written consent of the appropriate maritime authorities of the foreign Registry for the change of Flag in case of a bareboat charter, together with a Certificate of ownership, mortgages or other encumbrances.</li> <li>• The written consent of the owners of the vessel or, in case where the owner is a body corporate, the relevant resolution of this directors and relevant Power of Attorney.</li> <li>• Authenticated copy of the bareboat charter party.</li> <li>• Written consent of the mortgages (if any).</li> </ul>	<ul style="list-style-type: none"> <li>• Application requested the deletion.</li> <li>• Original or certified copy of a notarized or legalized Bill of Sale.</li> <li>• The original Certificate of Registry of the Flag Administration vessel.</li> <li>• Payment of the outstanding depts. of the vessel.</li> <li>• Resolutions of Board of Directors and Shareholders of the selling and buying companies, if there are corporate bodies, in respect of the vessel's deletion from the Flag Administration and relevant Power of Attorney.</li> <li>• Certified copy of the Protocol of Delivery and Acceptance.</li> </ul>